



**WORK** IN DENMARK

## Know your rights and obligations when working in Denmark

More information on [www.workindenmark.dk](http://www.workindenmark.dk)

# Know your rights and obligations when working in Denmark

- **Always** get an employment agreement/ work contract with information about your employer, weekly working hours, salary, starting date, job description/ job title, rights concerning holidays and days off, pension contributions, lodging, meals and payment during illness (sick pay).
- Check whether you are required to have a work and residence permit when working in Denmark.
- Check that your employer has insured you in case of illness or accident (working hours) – compulsory in Denmark.
- Check your insurances: personal property (household) insurance, liability insurance and accident insurance, etc. (non-working hours).
- Consider if you want to insure yourself against unemployment, (consider a situation where you lose your job).
- Consider a membership with a Danish trade union.
- Familiarise yourself with the rules concerning safety and health at your work place.
- Check where you are liable to pay income tax – in most cases Denmark.
- Bring your personal documents (passport/ID card), residence certificate/ work permit, work contract, driving licence, diplomas/certificates, insurance papers, birth certificate, with you to Denmark.

You can read more about employment agreements/work contract, health and safety and your rights and obligations, at [www.workindenmark.dk](http://www.workindenmark.dk)



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